

## Application to vary a premises licence under the Licensing Act 2003

### PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Neos 99 Limited

*(Insert name(s) of applicant)*

**being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below**

#### Premises licence number

BH084177

### Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description

**Cameo**

Firvale Road

*Upon grant of this application the address shall read as follows (due to entrance relocation):*

*Cameo*

*Glen Fern Road*

*Bournemouth*

*BH1 2LZ*

#### Post town

Bournemouth

#### Postcode

BH1 2JA

Telephone number at premises (if any)

Non-domestic rateable value of premises

**£64000**

### Part 2 – Applicant details

Daytime contact telephone number

E-mail address (optional)

Current postal address if different from premises address

Neos Hospitality Wharton Place  
13 Wharton Street

#### Post town

Cardiff

#### Postcode

CF10 1GS

### Part 3 - Variation

Please tick as appropriate

Do you want the proposed variation to have effect as soon as possible?

☒ Yes

☐  
No

If not, from what date do you want the variation to take effect?

DD	MM	YYYY
<input type="text"/>	<input type="text"/>	<input type="text"/>

Do you want the proposed variation to have effect in relation to the introduction of the late night levy? (Please see guidance note 1)

☐ Yes

☒ No

**Please describe briefly the nature of the proposed variation** (Please see guidance note 2)

This is an application to amend the layout of the premises in accordance with the submitted plan (drawing number 03 Job No 2381). The changes are as follows:

1. Reduction in premises size to remove the back half of the previous plan.
2. Internal refurbishment work.
3. Relocation of entrance to Glen Fern Road.

Any part of the variation application that changes the plan/layout at the premises to be of no effect until the work has been completed.

Locations of fire safety and other safety equipment subject to change in accordance with the requirements of the responsible authorities or following a risk assessment.

This application also seeks to add the following conditions to the licence operating schedule:

1. No drinks will be permitted in the smoking area. The DPS/ general manager will risk assess (in writing) the number of smokers permitted at any one time and in particular at noise sensitive times and the number identified will be maintained. The risk assessment will be made available to the Responsible Authorities on request.
2. The designated queuing area shall be enclosed within appropriate barriers to ensure that the footway is kept clear
3. All staff engaged outside the entrance to the premises, or supervising or controlling queues shall wear high visibility yellow jackets or vests
4. The premises shall maintain membership of the Townwatch scheme (or any successor scheme) a senior member of staff shall attend all Townwatch meetings unless an emergency arises preventing such attendance and the premises will support Townwatch initiatives
5. A direct telephone number for the manager at the premises shall be publicly available at all times the premises is open
6. This telephone number is to be made available to residents and businesses in the vicinity
7. The premises shall maintain a written dispersal policy
8. A copy of the policy shall be made available to the licensing authority and authorised officer of the responsible authorities on request
9. The dispersal policy shall include (but not limited to) the following:
  - a. During the last thirty minutes of trading - volume levels shall be reduced and the music tempo slowed, lighting levels shall be raised to

encourage the gradual dispersal of patrons during the last part of trading.

- b.* DJ announcements shall be used to both encourage a gradual dispersal and to remind customers of consideration to neighbours.
- c.* Notices shall be displayed in prominent positions at the exit of the premises requesting customers to leave quietly.
- d.* During the closure of the premises the Premises Licence Holder shall provide SIA registered security staff, wearing hi-vis arm-bands, jackets or vests, externally to assist with managing customers leaving the vicinity of the premises. Any customers congregating or loitering outside after the premises has closed shall be encouraged to depart quickly and quietly.
- e.* Security staff shall supervise customers leaving the premises for at least an additional 15 minutes after the conclusion of licensable activities or until persons are dispersed from the immediate area.
- f.* Door supervisors shall receive training to familiarise them with the dispersal procedure.
- g.* Training records regarding the dispersal procedure shall be maintained and shall be signed and dated by the member of staff receiving the training. Records of training shall be kept on the premises for 12 months and made available immediately to Police or representatives of the Licensing Authority upon request.

All other hours, activities and conditions are to remain unchanged by this application.

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend:

L

<b>Hours premises are open to the public</b> Standard days and timings (please read guidance note 8)			<b><u>State any seasonal variations</u></b> (please read guidance note 6)
Day	Start	Finish	
Mon			
Tue			
Wed			
Thur			
Fri			
Sat			
Sun			
			<b><u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u></b> (please read guidance note 7)

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking.

We do not intend to remove any conditions at this point.

Please tick as appropriate

- I have enclosed the premises licence ☒
- I have enclosed the relevant part of the premises licence ☐

If you have not ticked one of these boxes, please fill in reasons for not including the licence or part of it below

Reasons why I have not enclosed the premises licence or relevant part of premises licence.

Copy enclosed.

**M** Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

**a) General – all four licensing objectives (b, c, d and e) (please read guidance note 11)**

The premises shall maintain membership of the Townwatch scheme (or any successor scheme) a senior member of staff shall attend all Townwatch meetings unless an emergency arises preventing such attendance and the premises will support Townwatch initiatives

A representative of the premises shall, at the request of the ward councillor or local residents, meet with the local residents on a monthly basis. A representative from the licensing authority and relevant responsible authorities will be invited to any meetings that are held

A direct telephone number for the manager at the premises shall be publicly available at all times the premises is open

This telephone number is to be made available to residents and businesses in the vicinity

**b) The prevention of crime and disorder**

The designated queuing area shall be enclosed within appropriate barriers to ensure that the footway is kept clear

All staff engaged outside the entrance to the premises, or supervising or controlling queues shall wear high visibility yellow jackets or vests

No drinks will be permitted in the smoking area. The DPS/ general manager will risk assess (in writing) the number of smokers permitted at any one time and in particular at noise sensitive times and the number identified will be maintained. The risk assessment will be made available to the Responsible Authorities on request.

**c) Public safety**

**d) The prevention of public nuisance**

The premises shall maintain a written dispersal policy

A copy of the policy shall be made available to the licensing authority and authorised officer of the responsible authorities on request

The dispersal policy shall include (but not limited to) the following:

- a. During the last thirty minutes of trading - volume levels shall be reduced and the music tempo slowed, lighting levels shall be raised to encourage the gradual dispersal of patrons during the last part of trading.
- b. DJ announcements shall be used to both encourage a gradual dispersal and to remind customers of consideration to neighbours.

- c. Notices shall be displayed in prominent positions at the exit of the premises requesting customers to leave quietly.
- d. During the closure of the premises the Premises Licence Holder shall provide SIA registered security staff, wearing hi-vis arm-bands, jackets or vests, externally to assist with managing customers leaving the vicinity of the premises. Any customers congregating or loitering outside after the premises has closed shall be encouraged to depart quickly and quietly.
- e. Security staff shall supervise customers leaving the premises for at least an additional 15 minutes after the conclusion of licensable activities or until persons are dispersed from the immediate area.
- f. Door supervisors shall receive training to familiarise them with the dispersal procedure.
- g. Training records regarding the dispersal procedure shall be maintained and shall be signed and dated by the member of staff receiving the training. Records of training shall be kept on the premises for 12 months and made available immediately to Police or representatives of the Licensing Authority upon request.

**e) The protection of children from harm**

Checklist:


**Please tick to indicate agreement**


- I have made or enclosed payment of the fee; or ☒
- I have not made or enclosed payment of the fee because this application has been made in relation to the introduction of the late night levy. ☐
- I have sent copies of this application and the plan to responsible authorities and others where applicable. ☒
- I understand that I must now advertise my application. ☒
- I have enclosed the premises licence or relevant part of it or explanation. ☒
- I understand that if I do not comply with the above requirements my application will be rejected. ☒

**IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.**

**Part 5 – Signatures** (please read guidance note 12)

**Signature of applicant (the current premises licence holder) or applicant's solicitor or other duly authorised agent** (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	14 August 2025
Capacity	Solicitor to applicant

<b>Contact name (where not previously given) and address for correspondence associated with this application</b> (please read guidance note 15) Matthew May TLT Solicitors One Redcliff Street			
<b>Post town</b>	Bristol	<b>Post code</b>	BS1 6TP
<b>Telephone number (if any)</b>			
<b>If you would prefer us to correspond with you by e-mail, your e-mail address (optional)</b> Matthew.may@TLT.com			

#### Notes for Guidance

**This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence, you should make a new premises licence application under section 17 of the Licensing Act 2003.**

1. You do not have to pay a fee if the only purpose of the variation for which you are applying is to avoid becoming liable for the late night levy
2. Describe the premises. For example, the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place of consumption of these off-supplies of alcohol, you must include a description of where the place will be and its proximity to the premises.
3. In terms of specific regulated entertainments please note that:
  - Plays: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500.
  - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
  - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.



